

WIRT COUNTY SCHOOLS – NOTICE OF SERVICE PERSONNEL VACANCY

PRINCIPALS/DIRECTORS WILL POST IN OFFICE AREAS UPON RECEIPT.

September 27, 2019

The Wirt County Board of Education is now accepting applications

Substitute Custodians (1 or more)

Reports To: Principal

Job Description: SEE JOB DESCRIPTIONS Custodian (I, II, III)

Qualifications:

- High School Graduate or GED
- Must pass the state mandated test for Custodians
- Possess the good work habits, show initiative and knowledge, skills and ability to successfully carry out responsibilities of the position

Physical Requirements include Successfully Completing a Physical Performance Test in the Following Areas:

1. Must be able to perform tasks requiring strength to lift, push, pull or carry objects up to 50 lbs.
2. Must be able to perform tasks that require flexibility to bend, stretch, twist or reach with body, arms and/or legs.
3. Must be able to climb steps and ladders up to designated areas to perform job.

Employment Term: As Needed

Salary: Based on Wirt County Salary Scale, job classification and years of service

Position Effective: Upon completion of testing with a passing grade and Wirt County Board of Education approval

Job descriptions consistent with Wirt County School Board policies and School Laws of West Virginia.

DEADLINE FOR APPLICATION: 3:00 p.m., Monday, December 30, 2019

(Consideration for this position is in compliance with WV Code; classification definitions.) Applications may be found online by going to

<http://www.wirtcountyschools.com/Page/215>.

Click on “Employee information” followed by “Forms” then Application for Service Personnel Employment”. Please print, complete, and return it to Wirt County Board of Education in a **sealed envelope marked MaryJane Pope Albin, Superintendent**, Wirt County Schools, PO Box 189 Elizabeth, WV 26143.

Equal Opportunity Employer

Wirt County Schools will grant employment opportunity to all persons, regardless of race, religion, color, sex, national origin, age or handicap, and there will be no discrimination based on these factors in the salary, promotion, or termination of any employee.