

# WIRT COUNTY SCHOOLS – NOTICE OF PROFESSIONAL VACANCY

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PRINCIPALS/DIRECTORS WILL POST IN OFFICE AREAS UPON RECEIPT.

DATE: December 9, 2019  
POSITION: **Technology Integration Specialist, Wirt County High School**  
CONTRACT: 220-day contract

## QUALIFICATIONS:

- 1) WV Professional teaching license, Technology Integration Specialist advanced credential, preferred
- 2) Experience with and knowledge of educational integration technologies
- 3) Proficient in word processing, spreadsheets, web-page development, electronic presentation, and electronic communication technologies
- 4) Proficient in written and verbal communications
- 5) Ability to work effectively and cooperatively with professional adult learners.

## DUTIES AND RESPONSIBILITIES:

- 1) Model the use of technologies to support and enhance teaching and learning as evidenced by digital surveys, professional development evaluations, feedback sheets
- 2) Assist all county high school teachers in the planning, presentation, and evaluation of specific technology integration lessons on a regular-in-the- classroom basis.
- 3) Provide at least eight additional evening training sessions for high school teachers during the 2019-20 school year.
- 5) Assist teachers in the development of a web page or online grading program to inform parents and students of classroom activities and assignments.
- 6) Maintain accurate records on grant activities and assist in the completion of required grant reports and evaluation.
- 7) Perform other duties necessary for effective program coordination and implementation.

SUPERVISOR: Wirt County High School Principal

SALARY: Wirt County Salary Scale for teachers based on degree and years' experience

DEADLINE FOR APPLICATION: **December 13, 2019 at 3:00 pm**

(Consideration for this position is in compliance with WV Code and Policy 5000, Procedures for Designated Hiring and Transfer of School Personnel)

PROCESS FOR APPLICATION: Submit a letter of application and current resume in a sealed envelope to: MaryJane Pope Albin, Superintendent, Wirt County Schools, P.O. Box 189, Elizabeth, WV 26143 or deliver to: Wirt County Board of Education office at 389 Mulberry Street, Elizabeth, WV  
Resources to support your application are available at the Wirt County Schools website under employee information. <http://www.wirtcountyschools.com/Page/215>

## **Equal Opportunity Employer**

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Wirt County Schools will grant employment opportunity to all persons, regardless of race, religion, color, sex, national origin, age or handicap, and there will be no discrimination based on these factors in the salary, promotion, or termination of any employee.